



**STATE DIAMOND TRADER  
CLIENT APPLICATION FORM**

|  |  |
|--|--|
| <b>Company Name</b>  |  |
| <b>Business Registration Number</b>                            |  |
| <b>VAT Registration Number as per the SARS Tax Certificate</b> |  |
| <b>Contact Person</b>  |  |

**FOR OFFICE USE ONLY**

|                              |                 |  |
|------------------------------|-----------------|--|
| <b>Submission date</b>       |                 |  |
| <b>Adjudication date</b>     |                 |  |
| <b>Application outcomes</b>  | <b>Accepted</b> |  |
|                              | <b>Rejected</b> |  |
| <b>Reason for rejection:</b> |                 |  |

## 1. PHYSICAL BUSINESS ADDRESS

|                               |  |
|-------------------------------|--|
| <b>Name of the Building</b>   |  |
| <b>Street Number and Name</b> |  |
| <b>Suit Number</b>            |  |
| <b>Suburb</b>                 |  |
| <b>City</b>                   |  |
| <b>Postal Code</b>            |  |

## 2. CONTACT DETAILS

|                            |          |  |
|----------------------------|----------|--|
| <b>Telephone</b>           |          |  |
| <b>Cellphone number(s)</b> | <b>A</b> |  |
|                            | <b>B</b> |  |
| <b>Email address</b>       |          |  |
| <b>Fax number</b>          |          |  |
| <b>Website address</b>     |          |  |

**3. OWNERSHIP**

3.1. Does the company consist of black ownership?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

3.2. If yes, what are the percentages of black ownership?

|      |     |     |
|------|-----|-----|
| 100% | 51% | 26% |
|------|-----|-----|

3.3. If 51% or 26 % black owned, what are the responsibilities and benefits of these black owner(s) in the business?

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**4. SHAREHOLDING DETAILS AS PER THE COMPANY REGISTRATION CERTIFICATES**

| SHAREHOLDERS NAME | OWNERSHIP PERCENTAGE |
|-------------------|----------------------|
|                   |                      |
|                   |                      |
|                   |                      |
|                   |                      |
|                   |                      |
|                   |                      |
|                   |                      |
|                   |                      |
|                   |                      |

**5. EMPLOYMENT EQUITY**

| Occupational categories | Male  |            | Female |            |
|-------------------------|-------|------------|--------|------------|
|                         | Black | None black | Black  | None black |
| Management              |       |            |        |            |
| Diamond Staff           |       |            |        |            |
| Administration          |       |            |        |            |
| Temporary/Internships   |       |            |        |            |
| Total employees         |       |            |        |            |

**6. SCOPE OF ROUGH**

Scope of rough diamonds is an indication of what the potential clients wishes to be supplied of monthly subject to availability and the estimated value that the company plans to spend on parcels monthly

| Categories             | IF - VVS2 | VS1 -VS2 | SI1 - SI2 | SPT-CLV |
|------------------------|-----------|----------|-----------|---------|
| 10,8cts up             |           |          |           |         |
| 5 to 10cts             |           |          |           |         |
| 2 to 4cts              |           |          |           |         |
| 8grs (1,80 to2,49)     |           |          |           |         |
| 4,5/6grs (,90 to 1,79) |           |          |           |         |

|                            |      |  |
|----------------------------|------|--|
| estimated carats p/m       |      |  |
| estimated buying power p/m | \$/R |  |

|                 |  |
|-----------------|--|
| minus3grs+11ROM |  |
|-----------------|--|

**7. COMPANY FINANCIAL ABILITY**

The State Diamond Trader seeks to ensure that the company that applies for Clientelehip, will, if accepted be able to finance allocated parcels

7.1. Does the company have business account with a confirmation letter from the bank attached?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

7.1.1. If No, why? \_\_\_\_\_

\_\_\_\_\_

7.2. Is the company a start up with no self-finance ability and no financial commitment from investors?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

7.3. Does the company have a financial commitment letter from an, investor or financial institution?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

7.4. Is the company self-financed and attached evidence thereof? (Bank Statement)

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**8. TECHNICAL ABILITY**

8.1. Is the company a start up?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

8.2. Does the company have technical ability?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

8.2.1. If yes, how many years of experience

|  |
|--|
|  |
|--|

8.3. Which of the following diamond certificate does the company have?

|                         |  |                  |  |               |  |                  |  |                |
|-------------------------|--|------------------|--|---------------|--|------------------|--|----------------|
| Rough diamond Valuation |  | Bottom Polishing |  | Top Polishing |  | Polished Grading |  | Other: specify |
|                         |  |                  |  |               |  |                  |  |                |

8.4. Are the certificates for each diamond qualification attached?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**9. DIAMOND PROCESSING EQUIPMENT**

It is imperative that diamond companies doing business with State Diamond Trader have diamond processing equipment so to be competitive in the industry

9.1. Does the company have diamond polishing benches with headlamp, and polishing tangs?

9.2. Does the company have a Sarin/OGI equipment?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

9.3. Does the company have a colour Machine?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

9.4. What other equipment and/or technology does the company have?

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**10. PROCUREMENT OF DIAMOND PROCESSING EQUIPMENT AND SERVICES**

It is understandable that not all companies have the availability of latest diamond processing equipment needed to compete favorably within the industry. However, such companies are expected to procure services and equipment needed so to be economical

10.1. Will the company procure rough valuation services?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

10.2. Will the company be procuring valuation equipment (color machine, sarin/ogi machine)?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

10.3. Will the company be procuring Diamond Manufacturing (cutting & Polishing) services for triple excellent purposes?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

**11. DIAMOND MARKETING MODEL**

11.1. Does the company have market for polished diamonds?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

11.2. If yes where, and how does the company market its polished

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**FOR OFFICE USE ONLY APPLICATION CHECK LIST**

| Documents Attached                             | Yes | No |
|--|-----|----|
| Certified copy of beneficiation license        |     |    |
| Certified copy of Authorised Certificate       |     |    |
| Certificate ID/Passport copies of Shareholders |     |    |
| Attached company registration certificates     |     |    |
| Business Bank Account Letter                   |     |    |
| Finance Commitment letter from investor(s)     |     |    |
| Evidence of self-funding company               |     |    |
| SARS Tax Certificate                           |     |    |
| Diamond valuation and processing certificate   |     |    |